

**AGENDA
KERN COUNCIL OF GOVERNMENTS**

**KERN COG CONFERENCE ROOM
1401 19TH STREET, THIRD FLOOR
BAKERSFIELD, CALIFORNIA**

**THURSDAY
SEPTEMBER 15, 2016
6:30 P.M.**

DISCLAIMER: This agenda includes the proposed actions and activities, with respect to each agenda item, as of the date of posting. As such, it does not preclude the Committee from taking other actions on items on the agenda which are different or in addition to those recommended.

- I. ROLL CALL:** Flores, B. Smith, Wood, Pascual, Wilke, Cantu, Mower, Prout, Krier, P. Smith, Wegman, Couch, Scrivner

Congestion Management Agency Ex-Officio Members: Kiernan, Miller, Parra

- II. PUBLIC COMMENTS:** This portion of the meeting is reserved for persons to address the Council on any matter not on this agenda but under the jurisdiction of the Council. Council members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council at a later meeting. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION.**

Disabled individuals who need special assistance to attend or participate in a meeting of the Kern Council of Governments may request assistance at 1401 19th Street Suite 300; Bakersfield CA 93301 or by calling (661) 861-2191. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

- III. CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:** All items on the consent agenda are considered to be routine and non-controversial by Kern COG staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken. **ROLL CALL VOTE.**

A. Approval of Minutes – August 18, 2016

B. Concurrence in Actions of TPPC

C. Response to Public Comments (None)

D. Local Clearinghouse

Applicant: Kern Valley Healthcare District
Address: 6412 Laurel Avenue
Mountain Mesa, CA 93240
Contact: Mr. Tim McGlew, CEO
Telephone: 760-379-2681
Catalog No.: 10-766
Title: Community Facilities Direct Loan Program
Description: Hospital Expansion and Renovation
Total Funds: \$32,241,776
Impact Area: Lake Isabella and the surrounding area

E. Sole Source Purchase of Computer Storage (Heimer)

Comment: Contract for \$21,694.56 to upgrade disk drives for Kern COG's Storage Area Network (SAN).

Action: Approve sole source purchase not to exceed \$21,694.56 of a storage upgrade from Sentinel Engineering. VOICE VOTE.

F. Equipment and Materials Disposal (Heimer)

Comment: Request to dispose of outdated equipment.

Action: Approve inventory list for dissemination and disposal. VOICE VOTE.

G. FY 2016-2017 Overall Work Program and Financial Plan Amendment No. 1 (Palomo)

Comment: Pursuant to Kern COG policy, the Council shall review and approve amendments to the Overall Work Program (OWP) and Financial Plan (budget). Amendment No. 1 represents a net budgetary increase of \$115,500.

Action: Approve Amendment No. 1 to the FY 2016-2017 Overall Work Program and Financial Plan and authorize Chair to sign Resolution 16-36. ROLL CALL VOTE.

***** END CONSENT CALENDAR - ROLL CALL VOTE *****

IV. KERN COG: (None)

V. TRANSPORTATION AUTHORITY: (None)

VI. CONGESTION MANAGEMENT AGENCY: (None)

VII. KERN MOTORIST AID AUTHORITY: (None)

VIII. MEETING REPORTS: (None)

IX. EXECUTIVE DIRECTOR'S REPORT: (Report on Programs and Projects in Progress)

A. Warrant Register

B. Timeline

X. MEMBER STATEMENTS: On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information, or request staff to report back to the Council at a later meeting concerning any matter. Furthermore, the Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

XI. CLOSED SESSION: None

XII. ADJOURNMENT: NEXT MEETING – OCTOBER 20, 2016

KERN COUNCIL OF GOVERNMENTS

Minutes of Meeting of August 18, 2016

KERN COG CONFERENCE ROOM
1401 19TH STREET, THIRD FLOOR
BAKERSFIELD, CALIFORNIA

THURSDAY
AUGUST 18, 2016
6:30 P.M.

The meeting was called to order by Chair Jennifer Wood at approximately 7:10 p.m.

I. ROLL CALL:

Members Present: Flores, Wood, Pascual, Wilke, Mower, Prout, Krier, P. Smith, Wegman, Couch

Members Absent: B. Smith, Cantu, Scrivner

Alternates: Hanson

Congestion Management Agency Ex-Officio Members: Miller, Parra

Others: 5

Staff: Hakimi, Collins, Ball, Snoddy, Napier, Urata and VanWyk

- II. PUBLIC COMMENTS:** This portion of the meeting is reserved for persons to address the Council on any matter not on this agenda but under the jurisdiction of the Council. Council members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council at a later meeting. SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION.

Mr. Dennis Fox spoke regarding Air Quality/Water Assembly bill 2480.

- III. CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:** All items on the consent agenda are considered to be routine and non-controversial by Kern COG staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken. **ROLL CALL VOTE.**

- A. Approval of Minutes – July 21, 2016
- B. Concurrence in Actions of TPPC
- C. Response to Public Comments (None)
- D. Local Clearinghouse: (None)

MOTION BY DIRECTOR COUCH second by Director Smith, TO APPROVE THE CONSENT CALENDAR. Motion carried with a roll call vote.

IV. KERN COG:

A. Edivote Audience Response System

Ms. Napier stated that Kern COG is in the development process of the outreach strategy for the 2018 Regional Transportation Plan (RTP). In order to facilitate compliance with the requirements of the Federal Highway Administration (FHWA) for continuous public involvement processes that bring diverse viewpoints and values into the decision-making process, Kern COG purchased the Edivote Audience Response System. She proceeded to do a short demonstration. She told the board how to turn their remotes on and she then ran through a few questions so that they could see how they work. She said that reports, charts, etc. can be shown to explain the information you are looking for and went through the other capabilities it has as well. She said that this equipment is available to your communities, if you would like she would be happy to work with you and come out and execute it for you. This item was just for information only.

- V. **TRANSPORTATION AUTHORITY: (None)**
- VI. **CONGESTION MANAGEMENT AGENCY: (None)**
- VII. **KERN MOTORIST AID AUTHORITY: (None)**
- VIII. **MEETING REPORTS: (None)**
- IX. **EXECUTIVE DIRECTOR'S REPORT:**
 - A. Warrant Register
 - B. Timeline

Mr. Hakimi stated that tomorrow night is the Full Moon Bike Bash put on by Bike Bakersfield – see flyer in your folders. This weekend is the Tehachapi Mountain Festival. Monday, August 22nd is the Kern Association of Cities dinner in Arvin 5:30 at Marco's Mexican Cuisine.

Tuesday, August 23rd is the Downtown Bakersfield High-Speed Rail Station Area Plan Community Meeting 5:30 to 7:30 at the Rabobank Convention Center. See flyer in your folders. Thursday, August 25th is the Groundbreaking Ceremony in Arvin for the Garden in the Sun Park and the Jewett Square Improvement, see flyer in your folders.

Also the 25th is the Rideshare Week Kickoff Luncheon at the Bakersfield Marriott. August 31st is the Bakersfield College Student Involvement Festival, staff from CommuteKern will be there.

September 6th - 8th is the Valley Voice DC trip. Mayor Wegman will be joining us and our highest priority will be to talk to our elected officials about the air quality issues spoken about earlier this evening.

September 11th is National Drive Electric Event at Riverwalk Park.

September 21st to October 2nd is the Kern County Fair this year and Kern COG will once again have a booth. September 28th is the Tehachapi Fall Business Showcase and CommuteKern will have a booth set up there. October 3rd – 7th is Rideshare Week.

He let the board know that he will be on military duty out of the country in Korea from August 25th through the 5th of September. He will have limited access to phone and emails, but will check them when he can.

Finally, if you are coming on the train trip September 15th, please get your checks into Laurie as soon as possible. He then went over the items in the board's folders.

X MEMBER STATEMENTS: On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information, or request staff to report back to the Council at a later meeting concerning any matter. Furthermore, the Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda. None heard.

XI. CLOSED SESSION: None

XII. ADJOURNMENT: NEXT MEETING: SEPTEMBER 15, 2016

There being no further business, the meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,

ATTEST:

Ahron Hakimi, Executive Director

Jennifer A. Wood, Chair

DATE: _____



III. E COG

September 15, 2016

TO: Kern Council of Governments

FROM: Ahron Hakimi,
Executive Director

BY: Michael Heimer,
Regional Planner

SUBJECT: COG AGENDA NUMBER III. CONSENT CALENDAR ITEM E.
Sole Source Purchase of Computer Storage

DESCRIPTION:

Contract for \$21,694.56 to upgrade disk drives for Kern COG's Storage Area Network (SAN).

DISCUSSION:

In July 2010, Kern COG purchased a Compellent Storage Area Network (SAN) to consolidate all server storage under one platform and then upgraded the SAN in 2013 and 2014. Some of the disk drives are 16 years old and are nearing end of supported life. Due to the policies of Dell (the parent company of Compellent), parts and services must be purchased through the Support Partner of Record (Sentinel Engineering in the case of Kern COG). For a cost not to exceed \$21,694.56, Kern COG will replace six (6) outdated disk drives and the drive enclosure with solid state flash drives.

ACTION:

Approve sole source purchase not to exceed \$21,694.56 of a storage upgrade from Sentinel Engineering. VOICE VOTE.

September 15, 2016

TO: Kern Council of Governments

FROM: Ahron Hakimi,
Executive Director

BY: Michael Heimer,
Regional Planner

SUBJECT: COG AGENDA NUMBER III. CONSENT CALENDAR ITEM F.
Equipment and Materials Disposal

DESCRIPTION:

Request to dispose of outdated equipment.

DISCUSSION:

When disposing of outdated or non-functioning equipment, Kern COG's policy is to invite member agencies first – and other governments or non-profit organizations second – to choose among available pieces. Any items left at the end of that process are taken to a recycling facility. Kern COG has numerous computer components that have been replaced and are now ready for disposal. A complete asset listing follows.

- One (1) Avaya Partner ACS 509 processor
- Three (3) Avaya Partner ACS 308EC modules
- One (1) Avaya Partner ACS Messaging
- Five (5) Avaya Partner 34D Series 2 phones
- Twenty-five (25) Avaya Partner 18D Series 2 phones
- Two (2) Polycom SoundStation 2W conference phones

ACTION:

Approve inventory list for dissemination and disposal. VOICE VOTE.



III. G. COG

September 15, 2016

TO: Kern Council of Governments

FROM: Ahron Hakimi
Executive Director

BY: Gregory J. Palomo
Financial Services Officer

SUBJECT: COG AGENDA NUMBER III. CONSENT CALENDAR ITEM G.
FY 2016-2017 Overall Work Program and Financial Plan
Amendment No. 1

DESCRIPTION:

Pursuant to Kern COG policy, the Council shall review and approve amendments to the Overall Work Program (OWP) and Financial Plan (budget). Amendment No. 1 represents a net budgetary increase of \$115,500.

DISCUSSION:

Attached are the worksheets documenting the details of FY 2016-2017 OWP and Financial Plan, Amendment No. 1. Staff recommends the following significant changes:

Financial Plan

- Incorporate a net increase in revenues of \$115,500. This revision includes an increase in local funds (\$115,500).
- Incorporate a net increase in expenditure appropriations of \$121,500. This revision provides for increases in professional services (\$85,000), services and supplies (\$30,500), and capital (\$6,000).

Overall Work Program

Adjustments have been made to various work elements so that the OWP will reconcile to the Financial Plan. The more significant revisions are detailed below.

- Increase work element 601.3 (\$30,500) to provide additional funding for Regional Transportation Plan Outreach.
- Increase work element 608.1 (\$85,000) to provide additional funding for Bicycle Transportation Planning.

ACTION:

Approve Amendment No. 1 to the FY 2016-2017 Overall Work Program and Financial Plan and authorize Chair to sign Resolution 16-36. ROLL CALL VOTE.

SCHEDULE OF FY 2016-2017 OVERALL WORK PROGRAM AMENDMENTS

Revised: September 7, 2016

Work Element Title	Number	Approved	Amendment			Amendment	Revised
		Budget	No. 1	No. 2	No. 3	No. 4	Budget
Air Quality Modeling/Transportation Manag	101.1	\$ 43,365					\$ 43,365
Air Quality Public Outreach Program	101.2	\$ 20,480					\$ 20,480
Water Development Monitoring Program	102.1	\$ 6,629					\$ 6,629
Environmental Review Program	103.1	\$ 35,105					\$ 35,105
Community and Environmental Inventory M	201.1	\$ 226,156					\$ 226,156
Kern Aerial Imagery Program	201.2	\$ 19,147					\$ 19,147
Mapping Services and Technical Support	201.3	\$ 70,473					\$ 70,473
Community Design Concepts	203.4	\$ 93,493					\$ 93,493
Climate Change	204.1	\$ 68,939					\$ 68,939
2030 Regional Transportation Plan/CMS	601.1	\$ 285,935					\$ 285,935
RTP/CIP - Financial Element	601.2	\$ 60,141					\$ 60,141
RTP Outreach	601.3	\$ 245,803	\$30,500				\$ 276,303
Environmental Justice	601.5	\$ 23,189					\$ 23,189
Transportation Improvement Program	602.1	\$ 274,586					\$ 274,586
Local Assistance for Federal-Aid Projects	602.2	\$ 327,736					\$ 327,736
Trans. System Monitoring and Coordinatio	603.1	\$ 225,740					\$ 225,740
Traffic Count Program	603.2	\$ 182,198					\$ 182,198
Active Transportation Demand Manageme	603.3	\$ 160,036					\$ 160,036
Regional Travel Demand Model Maintenan	604.1	\$ 430,549					\$ 430,549
Growth Forecast Model	604.2	\$ 90,034					\$ 90,034
Regional Travel Demand Model	604.3	\$ 103,354					\$ 103,354
Corridor/Major Investment/Impact Studies	605.1	\$ 18,610					\$ 18,610
Regional Transportation Impact Fee	605.2	\$ 2,851					\$ 2,851
Transit Planning	606.1	\$ 178,696					\$ 178,696
Arvin Transportation Development Plan	606.2	\$ 40,635					\$ 40,635
South Kern Transportation Development P	606.2A	\$ 65,635					\$ 65,635
Mojave Transportation Development Plan	606.3	\$ 15,618					\$ 15,618
Rosamond Transportation Development P	606.3A	\$ 35,618					\$ 35,618
SR 14 Corridor Transportation Developme	606.4	\$ 15,618					\$ 15,618
Transit Security Plan	606.5	\$ 1,354					\$ 1,354
Passenger Rail Program	606.6	\$ 48,308					\$ 48,308
Metropolitan Bakersfield Long-Range Tran	606.7	\$ 22,441					\$ 22,441
Aviation Transportation Planning	607.1	\$ 5,611					\$ 5,611
Bicycle Transportation Planning	608.1	\$ 389,661	\$85,000				\$ 474,661
Pedestrian Transportation Planning	608.2	\$ 44,214					\$ 44,214
Transportation Demand Management	609.1	\$ 243,768					\$ 243,768
Freight Planning	610.1	\$ 44,230					\$ 44,230
Regional Rail Freight Study	610.4	\$ 13,074					\$ 13,074
Grant Writing	801.1	\$ 74,110					\$ 74,110
Regional Technical Assistance	902.1	\$ 6,056					\$ 6,056
Information and Data Management	903.1	\$ 50,655					\$ 50,655
Decennial Census Coordination	903.2	\$ 8,526					\$ 8,526
Interregional Transportation Coordination	906.1	\$ 198,709					\$ 198,709
Local Clearinghouse Review Program	906.2	\$ 1,169					\$ 1,169
Nonallowable for State and Federal Reimb	1001.1	\$ 17,000					\$ 17,000
Legislative Program	1001.2	\$ 62,894					\$ 62,894
TDA Program Management	1001.3	\$ 242,655					\$ 242,655
Information Services	1001.4	\$ 219,237					\$ 219,237
Overall Work Program Development	1001.5	\$ 366,094					\$ 366,094
KMAA System Implementation and Operat	2001.1	\$ 23,076					\$ 23,076
KMAA Administration	2002.1	\$ 22,609					\$ 22,609
511 Program	2005.1	\$ 39,151					\$ 39,151
T O T A L S		\$ 5,510,972	\$ 115,500	\$ -	\$ -	\$ -	\$ 5,626,472
CARRYOVER FUNDS		\$1,289,502	\$0	\$0	\$0	\$0	\$1,289,502
FY 2016-17 ESTIMATED FUNDS		\$4,221,468	\$115,500	\$0	\$0	\$0	\$4,336,968
TOTAL (CONTROL)		\$5,510,970	\$115,500	\$0	\$0	\$0	\$5,626,470

Kern Council of Governments

FINANCIAL PLAN SUMMARY
FY 2016-2017

Revised: September 7, 2016

Account No./Title	2016-17 Proposed	Amendment No. 1	Amendment No. 2	Amendment No. 3	2016-17 Revised
REVENUE					
4140-Federal Grants	\$ 3,319,685				\$ 3,319,685
3955-State Grants	\$ 549,000				\$ 549,000
4220-Regional Planning/Admin.	\$ 1,538,302				\$ 1,538,302
4220-Local Contracts	\$ 103,983	\$ 115,500			\$ 219,483
5370-Miscellaneous	\$ 25,000				\$ 25,000
TOTAL REVENUE	\$ 5,535,970	\$ 115,500	\$ -	\$ -	\$ 5,651,470
EXPENDITURES					
					TOTAL
Personnel:					
6110-Regular Salaries & Wages	\$ 1,633,359				\$ 1,633,359
6200-Extra-Help Wages	\$ 50,326				\$ 50,326
6410/6600-Fringe Benefits	\$ 909,651				\$ 909,651
SUBTOTAL-PERSONNEL	\$ 2,593,336	\$ -	\$ -	\$ -	\$ 2,593,336
SUBTOTAL-7500 - PROFESSIONAL	\$1,604,777	\$ 85,000	\$ -	\$ -	\$1,689,777
SERVICES & SUPPLIES					
6841-Communications	\$ 19,200				\$ 19,200
6900-Insurance	\$ 15,000				\$ 15,000
6970-Maintenance-Equipment	\$ 8,000				\$ 8,000
7001-Maintenance-Structures	\$ 1,000				\$ 1,000
7400-Memberships	\$ 9,825				\$ 9,825
7450-Office Supplies	\$ 78,221	\$ 30,500			\$ 108,721
7525-Data Processing	\$ 73,700				\$ 73,700
7600-Public/Legal Notices	\$ 76,500				\$ 76,500
7630-Leases-Equipment	\$ -				\$ -
7650-Leases-Structures	\$ 130,000				\$ 130,000
7700-Special Dept. Expense	\$ 10,000				\$ 10,000
7730-Training & Development	\$ 12,600				\$ 12,600
7740-Travel Expenses	\$ 91,400				\$ 91,400
7750-Personal Vehicle Mileage	\$ 28,650				\$ 28,650
7970-Kern County Indirect Costs	\$ 3,000				\$ 3,000
7990-Depreciation Expense	\$ 21,000				\$ 21,000
7995-Bad Debt Expense	\$ -				\$ -
SUBTOTAL-SERVICES & SUPPLIES	\$ 578,096	\$ 30,500	\$ -	\$ -	\$ 608,596
SUBTOTAL-8601-CAPITAL OUTLAY:	\$ 51,000	\$ 6,000	\$ -	\$ -	\$ 57,000
TOTAL EXPENDITURES	\$ 4,827,209	\$ 121,500	\$ -	\$ -	\$ 4,948,709
Depreciation Adjustment		\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT)	\$ 708,761	\$ (6,000)	\$ -	\$ -	\$ 702,761

