AGENDA
KERN COUNCIL OF GOVERNMENTS

KERN COG CONFERENCE ROOM **THURSDAY**
1401 19TH STREET, THIRD FLOOR **AUGUST 18, 2016**
BAKERSFIELD, CALIFORNIA **6:30 P.M.**

DISCLAIMER: This agenda includes the proposed actions and activities, with respect to each agenda item, as of the date of posting. As such, it does not preclude the Committee from taking other actions on items on the agenda which are different or in addition to those recommended.

I. **ROLL CALL:** Flores, B. Smith, Wood, Pascual, Wilke, Cantu, Mower, Prout, Krier, P. Smith, Wegman, Couch, Scrivner

Congestion Management Agency Ex-Officio Members: Kiernan, Miller, Parra

II. **PUBLIC COMMENTS:** This portion of the meeting is reserved for persons to address the Council on any matter not on this agenda but under the jurisdiction of the Council. Council members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council at a later meeting. SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION.

Disabled individuals who need special assistance to attend or participate in a meeting of the Kern Council of Governments may request assistance at 1401 19th Street Suite 300; Bakersfield CA 93301 or by calling (661) 861-2191. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

III. **CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:** All items on the consent agenda are considered to be routine and non-controversial by Kern COG staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken. **ROLL CALL VOTE.**

A. **Approval of Minutes – July 21, 2016**

B. **Concurrence in Actions of TPPC**

C. **Response to Public Comments (None)**

D. **Local Clearinghouse (None)**

***** END CONSENT CALENDAR - ROLL CALL VOTE *****

IV. **KERN COG:**

A. **Edivote Audience Response System (Napier)**

Comment: Kern Council of Governments (COG) is in the process of developing the 2018 Regional Transportation Plan/Sustainable Communities Strategy. The Federal Highway Administration requires that Kern COG provide early and continuous public involvement processes that bring diverse viewpoints and values into the decision-making process.

Action: Information.

V. TRANSPORTATION AUTHORITY: (None)

VI. CONGESTION MANAGEMENT AGENCY: (None)

VII. KERN MOTORIST AID AUTHORITY: (None)

VIII. MEETING REPORTS: (None)

IX. EXECUTIVE DIRECTOR'S REPORT: (Report on Programs and Projects in Progress)

A. Warrant Register
B. Timeline

X. MEMBER STATEMENTS: On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information, or request staff to report back to the Council at a later meeting concerning any matter. Furthermore, the Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

XI. CLOSED SESSION: None

XII. ADJOURNMENT: NEXT MEETING – SEPTEMBER 15, 2016

KERN COUNCIL OF GOVERNMENTS

Minutes of Meeting of July 21, 2016

KERN COG CONFERENCE ROOM
1401 19TH STREET, THIRD FLOOR
BAKERSFIELD, CALIFORNIA

THURSDAY
JULY 21, 2016
6:30 P.M.

The meeting was called to order by Chair Jennifer Wood at approximately 6:50 p.m.

I. ROLL CALL:

Members Present: B. Smith, Wood, Pascual, Wilke, Breeden, Prout, Krier, P. Smith, Wegman, Couch, Scrivner
Members Absent: Flores, Cantu
Alternates: None
Congestion Management Agency Ex-Officio Members: Miller, Parra, Kiernan
Others: 5
Staff: Hakimi, Collins, Ball, Phipps, Pacheco, Snoddy, Flickinger, Smith, Napier, Stramaglia, Urata, Heimer and VanWyk

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III. CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT: All items on the consent agenda are considered to be routine and non-controversial by Kern COG staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken. **ROLL CALL VOTE.**

A. Approval of Minutes – May 19, 2016
B. Concurrence in Actions of TPPC
C. Response to Public Comments (None)
D. Local Clearinghouse:
E. California Transportation Commission Town-Hall Meeting
F. Technical Assistance Memorandum of Agreement
G. FY 2015-16 Transportation Development Act and Kern COG Single Audit Engagement Letter
H. Kern COG Phone System Upgrade and Internet Service Agreements
I. Policy and Procedures Manual Revision: Conflict of Interest Code
J. Agreement with the City of Bakersfield for Safety-Related Hazard and Obstruction Removal on State Highways
K. Agreement with the Kern County Sheriff's Office for Safety-Related Hazard and Obstruction Removal on State Highways
L. Kern COG Policy and Procedures Manual Revision – Wellness Program
M. Technical Assistance to Member Jurisdictions

MOTION BY DIRECTOR BREEDEN second by Director Couch, TO APPROVE THE CONSENT CALENDAR. Motion carried with a roll call vote.

IV. KERN COG:

A. <u>2016 Community Service Final Report</u>

Ms. Napier stated that again this year, we conducted the 2016 community surveys. Mr. Brian Godbe is here tonight to give the final report. We will have disk for you at the next meeting.

Mr. Brian Godbe then gave a PowerPoint presentation that went over the results of the survey.

MOTION BY DIRECTOR P. SMITH, second by Director Couch, TO ACCEPT THE 2016 COMMUNITY SURVEY FINAL REPORT. Motion carried with a voice vote.

V. TRANSPORTATION AUTHORITY: (None)

VI. CONGESTION MANAGEMENT AGENCY: (None)

VII. KERN MOTORIST AID AUTHORITY: (None)

VIII. MEETING REPORTS: (None)

IX. EXECUTIVE DIRECTOR'S REPORT:

A. <u>Warrant Register</u>
B. <u>Timeline</u>

Mr. Hakimi stated that August 20th to 21st is the Tehachapi Mountain Festival where we will be introducing our new outreach strategy of fill in the map showing us where the transportation problems are. September 1st is the Rideshare Week kickoff luncheon. September 6th to 8th is the Valley Voice trip to Washington DC. September 21st to October 2nd is the Kern County Fair.

Remember: We will be meeting in August. He then went over what was in the boards folders.

Chair gave Linda Urata a certificate of appreciation for ten years of service.

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XI. CLOSED SESSION: EXECUTIVE DIRECTOR'S EVALUATION
Went into closed session at approximately 7:25 p.m., readjourned at approximately 7:30 p.m. Chair stated that there was nothing to report.

XII. ADJOURNMENT: NEXT MEETING: AUGUST 18, 2016

There being no further business, the meeting adjourned at approximately 7:35 p.m.

Respectfully submitted,

ATTEST:

_____
Ahron Hakimi, Executive Director

_____
Jennifer A. Wood, Chair

DATE:_____

Kern Council of Governments

IV. A.
COG

August 18, 2016

TO: Kern Council of Governments

FROM: Ahron Hakimi
Executive Director

BY: Becky Napier
Regional Planner

SUBJECT: KERN COG AGENDA NUMBER IV. ITEM A.
EDIVOTE AUDIENCE RESPONSE SYSTEM

DESCRIPTION:

Kern Council of Governments (COG) is in the process of developing the 2018 Regional Transportation Plan/Sustainable Communities Strategy. The Federal Highway Administration requires that Kern COG provide early and continuous public involvement processes that bring diverse viewpoints and values into the decision-making process.

DISCUSSION:

Kern COG is developing the outreach strategy for the 2018 Regional Transportation Plan (RTP). In order to facilitate compliance with the requirements of the Federal Highway Administration (FHWA) for continuous public involvement processes that bring diverse viewpoints and values into the decision-making process, Kern COG purchased the Edivote Audience Response System. The system uses interactive presentations to gain input from participants. The system will allow participants to respond anonymously to prepared questions pertaining to development of the 2018 RTP. After each question, the votes are tallied by the software and shown electronically on the screen. The Edivote Audience Response System saves the data after each vote to build various reports after the presentation. The Edivote Audience Response System allows for up to 100 participants.

A short demonstration will be given during the Kern COG Board Meeting.

ACTION:

Information.